

Leadership Search

President/Executive Director

The **Nebraska Society of Certified Public Accountants** is accepting applications for the position of Society President/Executive Director. Applications will be accepted through 5:00 pm on Wednesday, February 28, 2018, with interviews to follow. The planned start date for this position is July 2, 2018.

Established in 1928, the **Nebraska Society of Certified Public Accountants** is a statewide nonprofit (501(c)6) individual membership professional association with over 2,650 members. The diverse membership consists of CPAs employed in all sizes of public accounting firms, CPAs employed in private business and industry, government employed CPAs, and CPAs who are accounting educators. The Nebraska Society strives to promote the CPA profession, promote and maintain standards of professional conduct, safeguard the interest of the profession, advocate the causes of the CPA profession in the governmental area statewide and nationally, provide benefits and services to members, enhance the image of the profession and develop and deliver quality continuing professional education. The Society operates on an annual budget of \$1.3 million and has a total staff of 4 persons.

Position Summary:

The **President/Executive Director** has the responsibility of overall management and oversight of the Society, the Society's Foundation and the Political Education Committee (PEC). This includes: planning, policy recommendation, coordinating and implementing the decisions of the Society's Board of Directors and the Executive Committee, the Foundation's Board of Trustees and the PEC's leadership.

President's Duties and Responsibilities Include But Are Not Limited To (in no particular order):

- 1) Collaborate with the Board of Directors on long and short-term planning, annual budgets, policies and other organizational changes needed to accomplish the goals and vision of the Society leadership.
- 2) Recommend Board policies, amendments to the Society Bylaws, prepare agenda items, background materials and issue positions for the Board of Directors, facilitating discussion on agenda items at board and committee meetings, Executive Committee and Foundation Board of Trustee meetings, including responsibility for the writing, dissemination and storage of Board minutes.
- 3) Responsible for the oversight of the preparation of financial statements, budgets and the completion of the annual audit.
- 4) Responsible for all governmental relations of the Nebraska Society including oversight of the contract lobbyist and the review of and testimony when needed of legislative bills.
- 5) Responsible for overall member recruitment, participation and retention efforts. Initiate in-person firm visits and interaction to stimulate membership.
- 6) Work to maintain and strengthen the public image of the CPA profession and enhance the value of the CPA certificate and license in Nebraska.

- 7) Oversee the Society's public relations including the editing and coordination of the monthly newsletter and annual publications.
- 8) Management of staff, as well as services and programs, including oversight of a \$1.3 million annual operating budget.
- 9) Execute all contracts and agreements as may be authorized by the Board of Directors.
- 10) Travel statewide and to some national meetings on behalf of the Society.
- 11) Work to increase revenue from continuing professional education courses offered. Administer, in conjunction with the Vice President/CPE Coordinator, the Society's continuing professional education program and the programs' courses, planning and publicity.
- 12) Responsible for fundraising efforts to support The Foundation of the Nebraska Society of CPAs.

Organization Expectations:

- Understanding of core values of CPAs – integrity, independence, objectivity.
- Resiliency, adaptability & diplomacy.
- Ability to recruit, train and manage the Society staff.
- Technical knowledge of the Society's IT.

Professional Competencies, Education & Experience:

- 1) Bachelor's degree
- 2) Executive leadership & strong management skills
- 3) Leadership in association/group reliant on volunteers is preferred
- 4) Listening & consensus building skills
- 5) Crisis management & mediation skills
- 6) Effective and concise communication skills, written, electronic & verbal
- 7) Knowledge of and assessing the impact of legislative activities.

Position Requirements:

The Nebraska Society of Certified Public Accountants is an equal opportunity employer. The Society will offer a salary and benefits' compensation package commensurate with the executive status and the qualifications of the individual selected.

To Apply:

Qualified candidates may email a cover letter, resume and list of references to the Society's Immediate Past Chairperson:

Michelle Thornburg, CPA
Koski Professional Group, P.C.
10516 Burt Circle
Omaha, NE 68114-2062

mthornburg@koskicpa.com

The **Nebraska Society of Certified Public Accountants** seeks a **President/Executive Director** responsible for the overall management and direction of the Society, its Foundation, and Political Education Committee. This includes overseeing the budgetary, planning, staff management, continuing professional education program and lobbying activities of the Society. Applications are being accepted through February 28, 2018. CPA certification or accounting background are not required.

The Nebraska Society of CPAs, established in 1928, is a statewide non-profit individual membership professional association, (501(c)6), with over 2,600 members and a total staff of four. The Society office is located in Lincoln, Nebraska. A complete job description can be found on the Society's website at nescpa.org, click on: About Us. Qualified candidates may mail a cover letter, resume and list of references to the Society's Immediate Past Chairperson, Michelle Thornburg, Koski Professional Group, P.C., 10516 Burt Circle, Omaha, NE 68114-2062 or email mthornburg@koskicpa.com.